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**STATE OF DELAWARE**  
**BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

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**PUBLIC MEETING MINUTES: DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

**MEETING DATE AND TIME: Wednesday, August 28, 2013 at 12:00 p.m.**

**PLACE: Division of Professional Regulation**  
861 Silver Lake Boulevard, Cannon Building  
**Second Floor Conference Room A**  
Dover, Delaware

**MINUTES APPROVED 09/25/2013**

**MEMBERS PRESENT**

Daniel Cooper, LPCMH, **Vice President, Presiding**  
Ruth Banta, Public Member, **Secretary**  
Irvin Bowers, Public Member  
Daniel Cherneski, LMFT  
Mary Davis, LCDP  
Dr. Gregg Drevno, Ph.D., LPCMH  
Dr. Tracey Frazier, Psy.D., LCDP (12:09 p.m. – 2:21 p.m.)  
Joan McDonough, Public Member  
Julius Mullen, Ed.D., LPCMH  
Dr. William Northey, Ph.D., LMFT  
Elisabeth Vassas, Public Member

**MEMBERS ABSENT**

Lisa Ritchie, LCDP, **President**

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**ALSO PRESENT**

Michelle Manuszak  
Matthew Turley

**CALL TO ORDER**

Mr. Cooper called the meeting to order at 12:02 p.m.

Board member introductions took place for the benefit of the new public member, Irvin Bowers.

**REVIEW OF MINUTES**

MHCDP Meeting Minutes – June 26, 2013

The Board reviewed the June 26, 2013 meeting minutes for approval. Dr. Northey moved, seconded by Mr. Cherneski, to approve the minutes as presented. Motion unanimously carried.

### **NEW BUSINESS**

#### **Review of Application for LPCMH Licensure by Reciprocity – Kathleen Koontz**

The Board reviewed Kathleen Koontz's application for LPCMH licensure by reciprocity. Dr. Drevno moved, seconded by Dr. Mullen, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Reciprocity – Elizabeth Murphy**

The Board reviewed Elizabeth Murphy's application for LPCMH licensure by reciprocity. Dr. Drevno moved, seconded by Dr. Northey, to propose to deny the application, as the applicant does not appear to meet the statutory qualifications for licensure, specifically 24 Del. C. §3032 (a)(1). Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Reciprocity – Deborah Clifton**

The Board reviewed Deborah Clifton's application for LPCMH licensure by reciprocity. Dr. Drevno moved, seconded by Dr. Millen, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Certification – Danielle Dash**

The Board reviewed Danielle Dash's application for LPCMH licensure by certification. Dr. Mullen moved, seconded by Mr. Cherneski, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Certification – Courtney Waters-Stroman**

The Board reviewed Courtney Waters-Stroman's application for LPCMH licensure by certification. Dr. Drevno moved, seconded by Dr. Millen, to approve the application. Motion unanimously carried.

#### **Review of Application for LACMH Licensure – Andrea Mancini-Smith**

The Board reviewed Andrea Mancini-Smith application for LACMH licensure. Dr. Drevno moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

#### **Review of Application for LACMH Licensure – Dawn Edgar**

The Board reviewed Dawn Edgar's application for LACMH licensure. Dr. Drevno moved, seconded by Dr. Frazier, to table the application for clarification and an explanation as to why she is not using a LPCMH as her supervisor. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### **Formal Hearing to Consider Lifting Probation (12:15 p.m.) – Michelle Manuszak**

At 12:15 p.m., Mr. Cooper called the formal hearing to lift probation to order for Michelle Manuszak. Verbatim testimony was taken by the court reporter. Ms. Singh stated the reason for the hearing and had a packet of documents marked as Board Exhibit 1 for the record, which included confirmation of Ms. Manuszak's attendance, the disciplinary order, and supervision documentation. Ms. Singh verified with Ms. Manuszak that she waived her right to be represented by counsel. Ms. Manuszak was sworn in and presented her case to the Board and answered questions from Board members. Ms. Manuszak requested that a supervision letter from Ada Gonzalez be marked as Manuszak Exhibit 1. At 12:24 p.m., the Board

began their deliberations. At 12:27 p.m. the Board concluded their deliberations and Ms. Manuszak answered additional questions posed by Board members. . Mr. Cherneski moved, seconded by Dr. Frazier, to lift the probationary status for Michelle Manuszak as she has successfully met all terms stipulated by the Final Order. Motion carried with Dr. Mullen recusing. The hearing concluded at 12:31 p.m.

### **NEW BUSINESS**

#### **Review of Application for LCDP Licensure – Karen Aichinger**

The Board reviewed Karen Aichinger's application for LCDP licensure. Dr. Northey moved, seconded by Mr. Cherneski, to propose to deny the application, as the applicant does not appear to meet the statutory qualifications for licensure, specifically 24 Del. C. 3045. Motion unanimously carried.

#### **Review of Application for LMFT Licensure (Contingent Upon Passing AMFTRB Exam) – Kalisha Turman**

The Board reviewed Kalisha Turman's application for LMFT licensure. Dr. Northey moved, seconded by Mr. Cherneski, to approve the application for LMFT licensure, contingent upon Ms. Turman passing the AMFTRB exam. Motion unanimously carried.

#### **Review Request for Approval of Continuing Education Activity from the Psychiatric Society of Delaware**

The Board reviewed the request for continuing education from the Psychiatric Society of Delaware. Dr. Northey moved, seconded by Dr. Frazier to approve the following course:

“Second Annual Psychiatric Society of Delaware CME Symposium” (4 Hours)

#### **Certificate of Appreciation for Robert Doyle**

A certificate of appreciation for Robert Doyle was circulated for Board members' signatures.

### **UNFINISHED BUSINESS**

#### **Proposal to Deny Hearing (12:45 p.m.) – Georgette Hall-Peterson**

At 12:45 p.m., Mr. Cooper called the proposal to deny hearing to order for Georgette Hall-Peterson. Verbatim testimony was taken by the court reporter. Ms. Singh stated the reason for the hearing and had the following items marked as Board Exhibit 1 for the record: the application packet and supporting documents. Ms. Singh verified with Ms. Hall-Peterson that she waived her right to be represented by counsel. Ms. Hall-Peterson was sworn in and presented her case to the Board and answered questions from Board members. At 1:06 p.m., the Board began their deliberations. At 1:21 p.m., the Board concluded their deliberations to pose additional questions to the applicant. At 1:37 p.m., the Board began deliberating again. At 1:39 p.m., the Board concluded their deliberations.

Mr. Cherneski moved, seconded by Dr. Frazier, to approve the application for licensure for Georgette-Hall Peterson. Motion carried with Dr. Drevno opposed. The hearing concluded at 1:40 p.m.

#### **Continuing Education Audit**

The Board decided to review the continuing education documentation after the meeting adjourns.

#### **Update from Legislative Committee**

Dr. Northey provided the Board with an update of the proposed regulations suggested by the Legislative Committee. The draft was circulated for the Board to Review. Dr. Northey moved, seconded by Mr. Cherneski, to send the proposed regulations to the register of regulations for the October 1, 2013 publication. Motion unanimously carried.

Review Decision & Order from Proposal to Deny Hearing Held on June 26, 2013 for Carly Miller

The Board reviewed the Order from the proposal to deny hearing held on June 26, 2013 regarding Carly Miller. The Order was circulated for Board members' signatures.

Review of Quarterly Report Submitted by Muriel M. Ricker for Richard Brousell

The Board reviewed the supervision report submitted by Muriel M. Ricker regarding Richard Brousell. No further action was taken at this time.

**NEW BUSINESS**

Status of Complaints

The Board was advised of the following:

Case 33-02-12 – Referred to Attorney General's Office  
Case 33-03-12 – Referred to Attorney General's Office  
Case 33-04-13 – Assigned to Dr. Drevno & Referred to Attorney General's Office  
Case 33-05-13 – Assigned to Dr. Mullen  
Case 33-06-13 – Assigned to Mr. Cooper

Consideration of Proposed Competency Enhancement Program – Dr. Northey

The Board reviewed the proposal of the Competency Enhancement Program submitted by Dr. Northey. This program would be equivalent to obtaining 40 CE hours in the licensure period. The documents submitted by Dr. Northey included an executive summary, and sample forms. Licensees would engage in a minimum of 40 hours of CE and would be actively involved in designing their own professional development plan. Q3 Analytics and Consulting LLC would be actively involved in overseeing and advising professionals on their plans and competency enhancement activities. Mr. Cherneski moved, seconded by Dr. Drevno, to accept the proposed competency enhancement program offered by Q3 Analytics and Consulting, LLC. Motion carried with Dr. Northey recusing.

**Correspondence**

There was no correspondence.

**Other Business before the Board (for discussion only)**

Ms. Williams advised the Board that she received an inquiry from a potential licensee who was inquiring as to if a post-master's certificate in Community Counseling would be acceptable to the Board, as she already has a Master's in School Counseling. The Board advised Ms. Williams that it would be up to the NBCC to determine if the certificate is acceptable for certification.

**Public Comment**

There was no public comment.

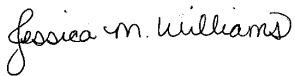
**Next Meeting Date**

The Board's next meeting is scheduled for September 25, 2013 at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Mr. Cherneski made a motion, seconded by Dr. Drevno, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 2:21 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams  
Administrative Specialist II